



Administration Office  
101 N. Euclid Ave.  
Cashion, OK 73016

Cashion Board of Education Regular  
Meeting  
Monday, April 12, 2021 6:00 PM Central

**1. Call to order**

Attendance Taken at 6:00 PM.

Steve Andrews: Present

Jessica Ballard: Present

Michelle Miller: Present

Ryan Suntken: Present

Kyle Vandruff: Present

President Miller called the meeting to order at 6:00pm

**2. Establish quorum**

**3. Discussion / possible action on certifying the results of the school board election from the Kingfisher County Election Board.**

Motion to certify election results. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 5, Nay: 0

**4. Recognition of out-going board member**

**5. Administer the oath of office and loyalty oath to Chris Gibson.**

President Miller gave oath of office and loyalty oath to Chris Gibson.

**6. Discussion / possible action to elect a president of the board**

Motion to elect Michelle Miller as Board President. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea  
Ryan Suntken: Yea  
Yea: 5, Nay: 0

**7. Discussion possible action to elect a vice-president of the board.**

Motion to name Ryan Suntken as vice-president of the board. This motion, made by Steve Andrews and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Yea: 5, Nay: 0

**8. Discussion possible action to elect clerk of the board**

Motion to name Jessica Ballard as board clerk. This motion, made by Steve Andrews and seconded by Ryan Suntken, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Yea: 5, Nay: 0

**9. Discussion / possible action to elect deputy clerk of the board.**

Motion to name Steve Andrews as board deputy clerk. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Yea: 5, Nay: 0

**10. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)**

Motion to approve Consent Agenda. This motion, made by Steve Andrews and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea

Ryan Suntken: Yea  
Yea: 5, Nay: 0

**A. Vote to approve the agenda as part of the minutes**

**B. Vote to approve the minutes from the regular meeting of March 8, 2021.**

**C. Vote to approve the treasurer's report**

**D. Vote to approve the child nutrition report**

**E. Vote to approve the activity fund report**

**F. Vote to approve activity requests, fundraiser requests, and purpose of expenditure forms.**

**11. Items for Board Action:**

**A. Vote to approve purchase order encumbrances for 2020-2021**

Motion to approve encumbrances as presented. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Yea: 5, Nay: 0

**i. General Fund: P.O. #431-466 and P.O. #50137-50139 and increase #57 by \$500.00, #66 by \$20,000.00, and #177 by \$1,000.00 totaling \$55,968.49**

**ii. Building Fund P.O. #16-21 totaling \$69,103.69**

**B. Vote to approve payments for 2020-2021.**

Motion to approve payments as presented. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea  
Ryan Suntken: Yea  
Yea: 5, Nay: 0

**i. General Fund payment numbers 1609-1810 totaling \$529,139.96**

**ii. Building Fund payments 14-15 totaling \$10,563.00**

**iii. Child Nutrition Fund payments 105-119 totaling \$20,942.07**

**C. Approve lease purchase request form #14 in the amount of \$573,656.78**

Motion to approve as presented. This motion, made by Ryan Suntken and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Yea: 5, Nay: 0

**D. Approve barn lease purchase request form #6 in the amount of \$111,972.85**

Motion to approve as presented. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Yea: 5, Nay: 0

**E. Discussion/possible action on the following transfers of funds**

Motion to approve transfer of funds as presented. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Yea: 5, Nay: 0

**i. Transfer \$3,200.00 from activity account #979 (concession) to activity account #805 (baseball) \$600.00, #904 (cheer) \$1200.00, # 966 (sped) \$600.00, #921 (ffa) \$400.00, #955 (pto) \$400.00 for concession profit.**

**F. Discussion / possible action on 2021 Boom Fest.**

Motion to allow Boom Fest 2021 as presented. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Nay

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Yea: 4, Nay: 1

**G. Discussion possible action on the following 2021-2022 contracts a) Precision Speech Therapy LLC. b) Quality Care Labs LLC (drug testing) c) Municipal Account Systems (student portal addition) d) herf Jones (yearbook) e) Focused (school photos)**

Motion to approve contracts as presented and contract with Evaluation Works, LLC. This motion, made by Steve Andrews and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Yea: 5, Nay: 0

**H. Discussion / possible action to declare student desks, teacher desks, band equipment, cheer mats, technology equipment, misc furniture, and misc equipment surplus.**

Motion to declare items surplus as presented. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Yea: 5, Nay: 0

**I. Discussion of Covid-19 and financial affects to Cashion Public Schools.**

**J. Discussion of bond projects, current construction projects, and future construction.**

**K. Discussion of school insurance carrier for 21-22 school year.**

**L. Discussion / possible action to authorize or not to authorize the school district's attorney, in consultation with the Superintendent of Schools, to initiate legal action against the Oklahoma State Board of Education ("Board") to address the equalization of funding as set forth in the Board's Resolution approved at the Board's special meeting on March 25, 2021.**

Motion to authorize the school district's attorney, in consultation with the Superintendent of Schools, to initiate legal action against the Oklahoma State Board of Education ("Board") to address the equalization of funding as set forth in the Board's Resolution approved at the Board's special meeting on March 25, 2021. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Yea: 5, Nay: 0

**M. Discussion / possible action on assignment of adjunct teacher.**

Motion to approve adjunct teacher assignment. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Yea: 5, Nay: 0

**N. Discussion / possible action of baseball field dedication April 26th 2021.**

No action

**12. Proposed Executive Session to discuss:**

**A. Resignations 25 S Sect. 307 (B) (6 & 7)**

**B. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)**

**C. Employment of non-certified staff 25 S Sect. 307 (B) (1)**

**D. Employment of certified staff 25 S Sect. 307 (B) (1)**

**E. In-coming/out-going student transfers (18-307) (B) (7)**

**13. Vote to enter executive session**

Motion to convene into executive session. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Yea: 5, Nay: 0

**14. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)**

President Miller acknowledged that the Board left executive session at 8:12pm

**15. Executive session minutes compliance announcement**

**A. State and record who was present for executive session**

Present: Miller, Suntken, Ballard, Andrews, Gibson and Jackson

**B. State and record that executive session discussion was limited to items listed on executive session agenda**

Discussion was limited to items 12A - 12E

**C. State and record that no action was taken**

no action was taken

**16. Discussion / possible action on resignations to date**

No action

**17. Discussion / possible action on employment of substitute teachers**

Motion to approve Ashten Evans as substitute teacher. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Gibson: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Yea: 5, Nay: 0

**18. Discussion /possible action on employment of non-certified staff**

No action

**19. Discussion /possible action on employment of certified staff**

No action

**20. Discussion / possible action on incoming / out-going student transfers**

Motion to deny transfers #264345 and #264465. This motion, made by Steve Andrews and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Yea: 5, Nay: 0

**21. New Business**

Motion to approve general fund payments #1811 - 1815 in the amount of \$11,488.51. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Yea: 5, Nay: 0

**22. Vote to Adjourn**

Motion to adjourn at 8:15pm. This motion, made by Ryan Suntken and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Yea: 5, Nay: 0

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President



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Vice President

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Clerk

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Member

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Member